

# TRAILS WEST, INC.

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Board Of Directors Meeting  
March 28, 2009 10am – 4pm  
Holiday Inn, Sparks, NV

## **I. Call to Order – Joyce Everett, President**

Call to order at 10:15 am

## **II. Pledge of Allegiance – Joyce Everett, President**

## **III. Roll Call**

Directors Present: Joyce Everett, Bob Black, Don Enneking, Alison Portello,  
Larry Schmidt, Ralph Theiss, Rod Latimer

Directors Absent: none

A quorum of the Board was present.

Officers Present: Joyce Everett, President, Bob Black, Vice-President, Linda Black, Secretary, Sandy Theiss, Treasurer

Staff Present: Dick Brock, Guidebook Editor and Web Master; Don Buck, Trail Historian; Richard Hallford, Quarter Master and Property Manager

Guests Present: Bob Evanhoe, Cherie Evanhoe, Jim Allison, John Winner, Susie Winner, Vilma Buck, Tom Fee, Bill Bishell, Clancy Barger, Georgi Parlet, Steve Larmore, Leta Bishell, Leslie Fryman

## **IV. Agenda**

Joyce Everett, President presented a draft agenda. Rod Latimer moved that the draft agenda be approved. Motion adopted.

## **V. Minutes**

The minutes of the previous Board Meeting were distributed prior to this meeting. Don Enneking moved that the Minutes of the November 1, 2008 Meeting be approved. Motion adopted.

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---

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## VI. Reports

### A. Officer Reports:

Treasurer Report - Sandy Theiss, Treasurer [Handout]-

The General Fund balance as of March 27, 2009 is \$6,594.80

The Publishing Fund balance as of March 27, 2009 is \$15,292.32

The proposed 2009 General Fund budget was noted.

### B. Staff Reports:

1. Membership Report - Sandy Theiss, Treasurer [Handout]

- Family Memberships 42
- Individual Memberships 51
- Sustaining Memberships 5
- Honorary Lifetime Members 10

44 members will receive past due notices from Sandy.

2. Guidebook Inventory Report - Sandy Theiss, Treasurer [Handout]

- Applegate Trail 11
- California Trail - To the Humboldt River 92
- California Trail - Along Humboldt River 104
- Nobles Trail 417

3. Publishing Committee Report - Dick Brock [Handouts]

a) The Trails West website received 5,036 visits in 2008.

b) California Trail Guides corrections will be made to the master copy before being sent to the printer. This will be done in lieu of a new edition of the guides. The Lassen Trail Guide is still a work in progress. The Yreka Trail Guide is close to being complete.

c) The Applegate Trail Guide, 3<sup>rd</sup> edition, now complete, is 265 pages long. The committee is requesting that the guide be split into two volumes. It is similar in size to the two volumes of the California Trail Guides. Don Enneking moved that the board approve a 2 volume 3<sup>rd</sup> edition of the Applegate Trail Guide. Motion adopted. The printing

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prices for the guide from Allegra Print and Imaging appear excessive, especially regarding the plastic cover for the guide. Ralph Theiss moved that Dick Brock research and notify the board by email on the cost of the guides with plastic covers for approval. Motion adopted.

- d) The publishing committee proposed producing interim guides, 6 inches by 9 inches, rather than the standard 8 ½ by 11 inch size, for the Truckee, Carson and Hastings Trails. By next meeting, they will have a timeline for the production of these guides.
- e) The Publishing Committee distributed copies of the guidelines they operate under.

#### 4. Field Trips Reports - Don Buck and Bob Black [Handout]

- a) June 4 thru 5, 2009 will be led by Don Buck. The work will be re-plating 8 Applegate Trail markers. It will coincide with the BLM cultural survey at Double Hot Springs scheduled for June 5 thru 7, 2009.
- b) June 19 thru 21, 2009 will be led by Don Buck and Bob Black. The work will be re-plating 12 markers on the Applegate Trail and clearing fallen trees and brush from two sections of the trail.
- c) September 11 thru 13, 2009 will be led by Bob Black. This work will be installing 8 new markers and re-plating 1 marker on the Applegate Trail.

#### 5. Marker Maintenance Program Update - Dick Hallford

Dick presented a summary of inspection reports for 2008. The reports were done on sections of the Carson Trail and the Applegate Trail. TW is addressing the needed repairs.

Ed Otto has expressed an interest in adopting the California Trail from the Raft River to Wells. Dick Brock will contact Ed and support this effort.

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## C. Other Reports:

1. Annual Audit Report - Tom Fee [Handout]

The 2008 audit for income and expenses was done on February 26, 2009 by Trails West members Tom Fee and Terry Hardwicke. Two audits were conducted. The first was on the General Fund. The second was on the Publishing Fund. Income totals matched bank deposits. Expense invoices matched canceled checks totals. No discrepancies were found. No recommendations were made. Both auditors were impressed with the amount of work our Treasurer does and how detailed she is in keeping track of items, especially when some of the expenses are assigned to both accounts.

2. Plates/Markers for Field Trips - Don Enneking

Don delivered 2 markers with pre-installed plates to Ralph and Sandy Theiss for California Trail locations C6 and C62b. Plates for the June field trips are being engraved and painted now. Markers for the September field trip will have the plates pre-installed.

3. TW Equipment Inventory - Joyce Everett [Handout]

A comprehensive list of equipment, records, memorabilia and custodianship was distributed. It was identified that a process needs to be established for the loaning any property to individuals or organizations. Ralph Theiss moved that before any TW property is be loaned or given out, it will require board approval in writing. Motion adopted.

4. Ballot Results - Dick Hallford

The Ballot Counting Committee of Richard Hallford, Bob Evanhoe, and Steve Larmore was appointed. 83 ballots were counted. Joyce Everett, Bill Bishell, Rod Latimer, and Larry Schmidt have been elected to the TW Board of Directors for a 2 year term.

# TRAILS WEST, INC.

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## VII. Old Business

### A. Guidelines for TW Life Members - Bob Black

Bob withdrew the proposed topic from further discussion. In his opinion, the process that we currently use is sufficient. There was general agreement by the board.

### B. Trails West Markers Identified for Repair

1. California Trail Markers C-2 and C-6: C-2 was delivered to Ralph Theiss' home for storage. Joyce Everett and Dick Brock are working on the marker installations.
2. California Trail Marker C62B: Ralph and Sandy Theiss received a new marker from Don Enneking and will proceed with its replacement.
3. Truckee Trail Marker T-68: Jim Allison is working on a new location.
4. Carson Trail Marker CR-54: The group is planning to move this marker. The group has identified CR-55 as needing repair and will do it.
5. California Trail Marker C54: This marker is not being addressed at this time.
6. Beckwourth Trail Marker B-6: Dave Hollecker is working on installing the marker in the approved location.

### C. Board Meeting Schedule - Joyce Everett

A general discussion of when, where, and number of meetings per year followed. No changes in the way we currently schedule meetings were made.

### D. Trails West Bylaws - Dave Hollecker

Dave believes the TW Bylaws have been inadvertently changed in the March 29, 2008 revision. The area he was concerned with deals with board meeting dates. Sandy believes she has copies of past TW Bylaw versions and will report her findings to the Board.

## VIII. New Business

### A. Nominations Committee for 2009

Bill Bishell is the new chairman and will select his committee.

### B. Insurance Endorsements

There was discussion concerning the markers that are located on private land and require an endorsement from our liability insurance policy. Yreka Trail marker Y16 became an issue this winter. Ralph Theiss moved that Yreka Trail

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---

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marker Y16 be removed from its present location as soon as possible and stored if necessary. Motion adopted.

## C. Future Field Trips

1. “Show and Tell’ trips: Bill Bishell led a discussion on including show-me trips as well as work-party trips on our trails.
2. Field Trips 2010: The Johnson Cutoff Trail, lead by Larry Schmidt and John Winner, was suggested.

## D. Local BLM District funding of Trails Activities - Rod Latimer

Rod informed us of special funding, being distributed from Washington DC to the BLM at the local level, for use on immigrant trails. He discussed the opportunity of using this funding source to further TW activities.

## E. Banquets - 2010 and Beyond

A discussion was held on how to attract more members to participate in our annual meeting/banquet. Alternative agendas for our banquets included having concurrent activities for members while we had our board meeting and having a luncheon banquet instead of a evening banquet. No decision was made.

## IX. Other Business/Comments

- A. Bob and Pat Pearce from Elko are concerned about the present location of marker C38. It should be moved to a location near the new Immigrant Trail Visitor Center. Don Buck said the inscription on the marker was general to the area and there would be no conflict if the marker was moved. The Pearces’ will move the marker to a new location near the new center.

## B. Next Board Meeting

The next Board meeting will be held Saturday, June 27, 2009 at Ralph and Sandy Theiss’ home in Sparks, Nevada. Meeting time will be 10am to 4pm.

## X. Adjournment

This meeting was adjourned at 3:44pm.