

### Webmaster Report

From January 1, 2022 through March 31, 2022 the website has been viewed 2,348 times. This is approximately 783 views per month or 26 pages viewed per day.

The website was used as a reports/documents depository for the March 12, 2022 Board of Directors Zoom meeting. These items were readily available to the Board and TWI members behind the "membership only" directory page.

The website has been working well with no outages being reported. I've updated several pages with new information and continue to welcome articles for the website.

### Book Sales Report

Linda Black will provide the Guide Book Inventory Report.

Book orders have been shipped within 48 hours (weekends not included) of receipt of the order. During this last reporting period PayPal did update their website and we did have processing problems for about 4 days before the problems were corrected. Except for this minor inconvenience I'm happy to report that PayPal has been fairly stable. I've received several thank you emails regarding the quality of our books and have received no notice of damaged or lost book shipments.

### Board Agenda Item

Jan and I are scheduled for an extended "bucket list" trip to Spain and France this summer. We will be on our trip from June 8<sup>th</sup> through July 20<sup>th</sup>. I think it is appropriate for someone to manage the book sales and webmaster duties during our extended absence. How would the Board like to address this issue?

Reports submitted by Steve Overacker as of March 31, 2022